

## Executive Committee

**MINUTES:** Monday, November 20, 2017; Time: 3:00 PM

### Conference Line

Dial in number: 866-866-2244 Password: 2631474#

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**Executive Committee Members in Attendance:** Bob Flint, Bob Haynes, Peter Gregory, Thomas Kennedy, Kristi Morris

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**Others in Attendance:** Christopher Damiani TRORC, Mark Condon, GMEDC

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Thomas Kennedy: **Meeting called to order** at 3:08 P.M.

1. **Welcome and Introductions:** Thomas Kennedy
2. **Approval of May 16, 2017 Minutes**

**MOTION:**

- Peter G. moved to approve the minutes.
- Bob F. seconded the motion.
- All in favor: motion approved.

3. **FY 18 Grant:**

Chris D. stated that TRORC had been working with the Mount Ascutney Prevention Partnership and completed an inventory of all towns' ordinances and language in their town plans regarding health. They are working with Woodstock on a healthy communities committee and Hartford on policy changes regarding flavored tobacco. They met with people at Gifford Medical Center and met with Aly Richards of the Permanent Fund to coordinate work with them and RPCs.

Tom K. said SWCRPC has been doing health assessments on hospitals in their area. They are working with Mt. Ascutney Partnership and Springfield on their health assessments. We will talk to both about where they have some gaps in their assessments and hope to fill in some of those gaps.

Bob F. said SRDC is doing emergency contingency plans for businesses. They put together a subcommittee of people who were directly involved with Irene damage and looking at what can be thought of ahead of time. By the end of the calendar year they will have easy-to-use materials and then will share that with key businesses in the region. They are also working on a Tech Accelerator project to partner with an institution of higher education for shared work space and incubator.

Bob H. said has been working on the Creative Economy. There have been meetings with the State steering group, Dartmouth and Opera North. He also continues meetings with the Cohase Steering Committee.

4. **Treasurer's Report**

Peter G. made the treasurer's report, stating that the current cash position is around \$500 with self-assessment checks from GMEDC and SWCRPC soon to be added to that. Invoices for the 2<sup>nd</sup> Quarter of the EDA grant are coming in and those funds should come

in soon to pay them.

**MOTION:**

- Bob F. moved to approve the report.
- Tom K. seconded the motion.
- All in favor: motion approved.

Peter G. distributed the proposed FY18 operating budget and it was reviewed by the Executive Committee.

**MOTION:**

- Bob H. moved to recommend the proposed FY 18 Budget to the Full Board.
- Tom K. seconded the motion.
- All in favor: motion approved.

## 5. Full Board Agenda December 11, 2017 Meeting Discussion

The Executive Committee reviewed the proposed Full Board Agenda.

It was suggested that Board members be allowed to call in to the meeting if they are unable to attend in person. Mark checked the bylaws and confirmed it was allowed. The Executive Committee agreed to allow members to call-in.

Board membership was discussed. Paul Haskell has resigned. We expect Pete Van Oot to resign as he has moved. Bob H. will check with GMEDC's new Chair, Sperry Wilson, if she wants to join to replace Pete. Bob H. suggested inviting Adolfo Bailon, the new Randolph Town Manager, to replace Mel Adams.

Two additions to the proposed Full Board Agenda were decided upon:

Board Membership Discussion

Adoption of FY2018 Budget

## 6. Other Business

There was no other business.

## 7. Adjourn

**MOTION:**

- Bob F. moved to adjourn.
- Bob H. seconded the motion.
- All in favor: motion approved.

The meeting was adjourned at 3:27pm.