

3CVT Steering Committee Meeting

(Conference call only)

March 14, 2018

1:00-2:30 pm

On phone: Chris, Kimberly, Seth, Anni, Bud

Motion to approve minutes by Anni Mackay

2nd by Seth Butler

-Chris to give Seth access to Google Drive

-Anni checking to see if Katharina is still interested in being part of the committee

-Chris still waiting to hear back from Front Porch Forum for a list

-Anni had meeting with Jason Drebitko on letter of support for grant.

Mashup itinerary/agenda:

-Anni making internal agenda (this will also go to Bob Haynes and other immediate partners) -Add Creative Ground plug to agenda

- Seth and Anni working on an "executive summary" type PR piece writeup on 3CVT to be sent to media and included in next campaigner

-Grant: draft outline brought to mashup for feedback

Order of events for mashup:

Potluck, networking, review of Angelique's posters, welcome from Eric Bunge

Chris presents for VT Creative Network, Anni presents for 3CVT

Presentations: Speakers & their Q&A Audience input

Mashup roles:

-Check in

-Tech set up

-Donation requests

-Food set up

Mashup promotion:

-Committee members print posters if willing and put up around their areas (let TRORC know if you'd like us to print and mail these to you)

-Bud creating next campaigner (to include PR piece language from Anni & Seth, more detailed agenda,

emphasis on potluck)

- Chris creating personalized message for people who attended first mashup
- Forum postings: Kimberly sending out text to include in forum/list serv postings (for all committee members to post) – include ECVEDD and Facebook links
- Kimberly creating document on Google Drive for who is attending

Supplies for mashup:

- Angelique's posters (review and see which ones are the most useful)
- handout of the PR piece Anni & Seth write
- Signs (TRORC) – 21 x 32
- Board (Anni)
- Name tags (TRORC)

Chris checking w/CCS about seeing the space beforehand

Web portal:

- Still in need of a tech team

Future:

- A couple of meetings from now, have a refresher of bylaws and attendance expectation of committee members (also discuss committee structure and officer roles at this time)
- Next mashup: morning of Friday, June 8 in Springfield (shift away from weekends) – location TBD
- Anni mentioned trying again for a social gathering soon