3CVT Steering Committee Meeting  
(Conference call only)  
March 14, 2018  
1:00-2:30 pm  

On phone: Chris, Kimberly, Seth, Anni, Bud

Motion to approve minutes by Anni Mackay  
2nd by Seth Butler

- Chris to give Seth access to Google Drive  
- Anni checking to see if Katharina is still interested in being part of the committee  
- Chris still waiting to hear back from Front Porch Forum for a list  
- Anni had meeting with Jason Drebitko on letter of support for grant.

Mashup itinerary/agenda:  
- Anni making internal agenda (this will also go to Bob Haynes and other immediate partners) - Add Creative Ground plug to agenda  
- Seth and Anni working on an “executive summary” type PR piece writeup on 3CVT to be sent to media and included in next campaigner  
- Grant: draft outline brought to mashup for feedback

Order of events for mashup:  
Potluck, networking, review of Angelique’s posters, welcome from Eric Bunge  
Chris presents for VT Creative Network, Anni presents for 3CVT  
Presentations: Speakers & their Q&A Audience input

Mashup roles:  
- Check in  
- Tech set up  
- Donation requests  
- Food set up

Mashup promotion:  
- Committee members print posters if willing and put up around their areas (let TRORC know if you’d like us to print and mail these to you)  
- Bud creating next campaigner (to include PR piece language from Anni & Seth, more detailed agenda,
emphasis on potluck)
- Chris creating personalized message for people who attended first mashup
- Forum postings: Kimberly sending out text to include in forum/list serv postings (for all committee members to post) – include ECVEDD and Facebook links
- Kimberly creating document on Google Drive for who is attending

**Supplies for mashup:**
- Angelique’s posters (review and see which ones are the most useful)
- Handout of the PR piece Anni & Seth write
- Signs (TRORC) – 21 x 32
- Board (Anni)
- Name tags (TRORC)

Chris checking w/CCS about seeing the space beforehand

**Web portal:**
- Still in need of a tech team

**Future:**
- A couple of meetings from now, have a refresher of bylaws and attendance expectation of committee members (also discuss committee structure and officer roles at this time)
- Next mashup: morning of Friday, June 8 in Springfield (shift away from weekends) – location TBD
- Anni mentioned trying again for a social gathering soon